

Penzance Canoe Club Development Plan 2014-2016

Task	Person (s) Responsible	Success Criteria	By When
Review Coaching / Leaders provision <ul style="list-style-type: none"> • Ensure enough coaches / leaders in place with updated qualifications for club activities • Plan support and provide training / funding for aspirant L1 coaches • Mentor new level 1 coaches to consolidate skills and developed as a coach • Expand access to advanced sea kayaking trips for club members • Ensure coaches are current and have in date first aid 	Committee and Coaches	5 new coaches in place Support provided to coaches seeking L2 qualifications L1 coaches working alongside L2 L3 L4 and L5 during sessions regularly 2 leaders to achieved 5* Sea Club trips planned 2015 All coaches current and hold in date first aid	Achieved 2014 Ongoing, monitor and review Ongoing, monitor and review Achived 2014 2015
Club events <ul style="list-style-type: none"> • Sea kayaking camping weekend Introductory / Intermediate standard • Advanced winter kayaking day trips • Introductory Winter kayaking day trips • Monthly sea paddling day trips • Anglesey / Brittany Expedition • Night paddles, Fireworks / Mousehole lights etc • River trips 	Mark W Christian J Mark W Phil M Christian J, Ben M, Richard U Phil M Richard U, Graham	Events take place	Achived 2014, monitor and review for 2015
DBS Requirements <ul style="list-style-type: none"> • DBS Checks in place for all adults involved in coaching / support / club officers • Create an maintain central record of DBS Checks 	Welfare Officer Welfare Officer	All required to hold DBS Record to be created	2015 2015
Club officers <ul style="list-style-type: none"> • Review necessary officer posts • Hold AGM 	Committee Committee	Elected at AGM AGM to be held	Ongoing Ongoning
Progression Planning			

<p>Progression Planning</p> <ul style="list-style-type: none"> • Create and maintain central record of star awards to monitor paddler progression • Surfing leadership and coaching • White water events • Camping trips • Sea kayaking – development of paddlers to 3* /4* • British Canoeing Ongoing Challenges • Urban Kayak Races • Accessible activities • Club to host paddling events accessible to other local clubs 	<p>Training officer</p>	<p>Record to be created</p> <p>2 new coaches / leaders</p> <p>Events take place</p> <p>Events take place</p> <p>Record or progression created</p>	<p>2015</p> <p>2015</p> <p>2015</p> <p>2015</p> <p>Ongoing, monitor and review</p>
<p>Challenge</p> <ul style="list-style-type: none"> • Plan events with significant personal challenge e.g Scilly crossing, Lundy crossing, around Anglesey 	<p>CJ, BM, RU,</p>	<p>Events take place</p>	<p>2015</p>
<p>Clubmark Validation</p> <ul style="list-style-type: none"> • Clubmark officer to be appointed to committee • Gather information necessary for clubmark award • Submit folder for validation 	<p>CJ</p> <p>CJ</p> <p>CJ</p>	<p>Officer appointed at AGM</p> <p>Documents and information gathered</p> <p>Validation achieved</p>	<p>2014</p> <p>2015</p> <p>2015</p>
<p>Equipment</p> <ul style="list-style-type: none"> • Review suitability of equipment • Plan replacement of redundant equipment 	<p>Committee</p> <p>Committee</p>	<p>Club hold best equipment available within budget</p>	<p>Ongoing, monitor and review</p>
<p>Planning Review</p> <ul style="list-style-type: none"> • Review coach provision • Check DBS status of all required 	<p>Committee</p> <p>Welfare officer, Committee</p>	<p>Club holds correct number of coaches with appropriate qualification for membership</p> <p>All required hold DBS</p>	<p>Ongoing, monitor and review</p> <p>Ongoing, monitor and review</p>
<p>Membership</p>			